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4 BILL NO. S-73-11-*06*

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SPECIAL ORDINANCE NO. S-123-73

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AN ORDINANCE approving a certain bid document with AUDIO-VISUAL, INC. for the purchase of television recording and playback equipment for the Office of Emergency Services.

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BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF

FORT WAYNE, INDIANA:

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SECTION 1. A certain bid document ref. no. 547 dated October 2, 1973, between the City of Fort Wayne, by and through its Mayor and the Office of Emergency Services and AUDIO-VISUAL, INC., for:

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Television Equipment consisting of

Battery operated camera and recorder

Tape editor

Studio Quality recorder and playback unit

12" monitor for viewing and off the air recording accessories for all of the above

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resulting in a total of \$4,865.00, as more specifically set forth in said bid document ref. no. 547 and Purchase Order No.

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which are on file in the office of the Department of Purchasing, and are by reference incorporated herein and made a part hereof, is hereby in all things ratified, confirmed and approved.

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SECTION 2. This Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

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William T. Hough

Councilman

APPROVED AS TO FORM
AND LEGALITY.

W. J. B. Jr.

Read the first time in full and on motion by Hengen, seconded by Stier, and duly adopted, read the second time by title and referred to the Committee on Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, the _____ day of _____, 197_____, at _____ o'clock P.M., E.S.T.

Date: Nov. 13-1973

Charles W. Ulsterman
CITY CLERK

Read the third time in full and on motion by Hengen, seconded by Talarico, and duly adopted, placed on its passage. Passed (LOST) by the following vote:

AYES 9, NAYS 0, ABSTAINED _____, ABSENT _____ to-wit:

BURNS	<u>/</u>	_____	_____	_____
HINGA	<u>/</u>	_____	_____	_____
KRAUS	<u>/</u>	_____	_____	_____
MOSES	<u>/</u>	_____	_____	_____
NUCKOLS	<u>/</u>	_____	_____	_____
SCHMIDT, D.	<u>/</u>	_____	_____	_____
SCHMIDT, V.	<u>/</u>	_____	_____	_____
STIER	<u>/</u>	_____	_____	_____
TALARICO	<u>/</u>	_____	_____	_____

DATE: 11-27-73

Charles W. Ulsterman
CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (Zoning Map) (General) (Annexation) (Special) (Appropriation) Ordinance (Resolution) No. D-123-73 on the 27th day of November, 1973.

ATTEST: (SEAL)

Charles W. Ulsterman
CITY CLERK

W. Donald C. May Jr.
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 28th day of November, 1973, at the hour of 10:00 o'clock A.M., E.S.T.

Charles W. Ulsterman
CITY CLERK

Approved and signed by me this 28th day of November, 1973, at the hour of 2:00 o'clock P.M., E.S.T.

Don H. Brandt
MAYOR

Bill No. S-73-11-06

REPORT OF THE COMMITTEE ON FINANCE

We, your Committee on Finance to whom was referred an Ordinance
approving a certain bid document with AUDIO-VISUAL, INC.
for the purchase of television recording and playback equipment
for the Office of Emergency Services.

have had said Ordinance under consideration and beg leave to report back to the Common
Council that said Ordinance DO PASS.

William T. Hinga - Chairman

John Nuckles - Vice-Chairman

James S. Stier

Samuel J. Talarico

Paul M. Burns

William T. Hinga
John Nuckles
James S. Stier
Samuel J. Talarico
Paul M. Burns

Concurred in
MADE A MATTER OF RECORD

DATE 1/27/73 CHARLES W. WESTERMAN, CITY CLERK

TABULATION OF BIDS

BID REF. 547
CLOSING DATE 10/16/73
Office Emergency

Television
Equipment
Total

Audio-Visual
afd. o.k.
Bond

\$4,865.00

Motorola Comm.

No Bid

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES

Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

(Telephone 423-7037)

*Call all replies and correspondence, etc. to Attn. of

A.T. Demetroff

DEPARTMENT OF PURCHASES

Room 950, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department Office of Emergency Services

or Division RM. 950 City-County Building

Address One Main St., Ft. Wayne, Ind 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Tuesday, October 16, 1973 at 10:00 A.M.

Time of Bids

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THIS CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 84688. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		Television Equipment, as per specifications enclosed.		

NO

YES

5% of Bid

NO

YES

Performance Bond

See Instruction Item No. 10 on reverse side hereof.

Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereto, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the prices set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT INFO

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

André V. Vanek

Name of Company

For *Mary J. E. STROUT* T.D.P.Address *1325-B Myrtle St.*Phone *441-1111* Ext. *441-1111*

GENERAL CONDITIONS, INSTRUCTIONS TO BIDDERS AND INFORMATION FOR BIDDERS

1. **Special Conditions:** Special conditions included in the Bid Document shall take precedence over any provisions stipulated hereunder.
2. **Applicable Laws:** The Revised statutes of the State of Indiana, and all City ordinances insofar as they apply to the laws of competitive bidding, contracts, and purchases, are made a part hereof.
3. **Workman's Compensation:** Insofar as Workmen's Compensation Act is concerned, the bidder or contractor agrees to furnish an official certificate from the Industrial Board of Indiana, showing that he is in compliance with such law, whenever such certificates are required in the Bid Document.
4. **Infringements and Indemnifications:** The bidder, if awarded an order or contract, agrees to protect, defend, and save the City harmless against any demand for payment for the use of any patented material, process, article, or device that may enter into the manufacture, construction, or form a part of the work covered by either order or contract and he further agrees to indemnify and save the City harmless from suits or actions of every nature and description brought against it, for or on account of any injuries or damages received or sustained by a party or parties, by or from any of the acts of the contractor, his servants, or agents.
- To the extent the bidder or contractor agrees to furnish adequate Public Liability and Property Damage Insurance, the amount of which will be determined by the City, whenever such insurance is deemed necessary. When so required the types and amounts of insurance to be provided is set forth in the Bid Document.
5. **Pricing:** Prices should be stated in units of quantity specified in the Bid Document. In case of discrepancy in computing the amount of the bid the unit prices quoted will govern.
6. **Delivery:** Quotations should include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder prices quoted will be considered as being based on delivery to the destination designated in the Bid Document and to include all delivery and packing charges.
7. **Specifications:** Unless otherwise stated by the bidder the proposal will be considered as being in strict accordance with the specifications outlined in the Bid Document.
- References to a particular trade name, manufacturer's catalog or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the City. They should not be construed as excluding proposals on other types of materials, equipment and supplies. However the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless a departure or substitution is clearly noted and described in the proposal.
8. **Samples:** Samples, when requested, must be furnished free of expense to the City and if not destroyed, will upon request be returned at the bidder's expense.
9. **Cash Discounts:** Time in connection with cash discount offered, will be computed from date of delivery and acceptance at final destination or from date properly executed claim voucher is received, if the latter date is later than the date of delivery and acceptance.
10. **Taxes:** The City is generally exempt from Federal Excise and Indiana State Sales Tax. Quotations must be separated to show the amount to be added for tax of any kind if applicable. Prices should not include tax. The City will pay such taxes as are applicable to this purchase. Exemption forms will be furnished wherever necessary. Taxes wherever indicated and which are applicable to this purchase, will not be subject to any trade or cash discounts.
11. **Bid Informalities and Rejections:** The City reserves the right to waive informalities not inconsistent with law or to reject any or all bids.
12. **Awards:** Unless otherwise specified in the Bid Document the City reserves the right to accept any item in the bid. Unless otherwise stated in the Bid Document bidders may submit proposals on any item or group of items, provided however that the unit prices are shown as requested.
13. **Payments:** Partial payments may be made upon presentation of properly executed claim voucher unless otherwise stated in the Bid Document. The final payment will be made by the City when the materials, supplies or equipment has been fully delivered and accepted or the work completed to the full satisfaction of the City.
14. **Bidder's Signatures:** Each proposal form must be signed by the bidder with his usual signature. All signatures should be in full. Bids by partnership should include the names of the partners composing the partnership and must be signed by one or more of the partners in the following manner: "John Jones and James Smith, d/b/a., Smith-Jones Company, by John Jones, a partner".
Bids by corporations must be signed with the names of the corporation, followed by the signature and designation of the president, vice-president, or person authorized to bind it in the matter.
15. The successful bidder, or contractor, agrees that he will comply with Indiana Acts 1951, chapter 208, section 10, being Burns Indiana Statute 40-2318-1984 supplement requiring such bidder, contractor, or his subcontractor not to discriminate with respect to hiring, tenure, terms, conditions, or privileges of employment because of race, color, religion, national origin or ancestry.
16. Unless otherwise specifically indicated under the individual listing in the legal advertisement or invitation to bid, all bids shall be subject to the following:
 - a) A Bid bond, deposit of cash, certified check or Bank Cashiers Check, in the amount specified, drawn on a solvent bank payable to the City of Fort Wayne or to the contracting division thereof.
 - b) The unsuccessful bidder will be required to furnish a bond or Certified Check on a solvent bank, payable to the City of Fort Wayne or to the contracting division thereof, in the amount specified in the notice of bids wanted or the invitation to bid, as a guarantee for the faithful performance thereof.
17. **Submission and Receipt of Bids:**
 - a) Proposals, to receive consideration, must be received prior to the specified time of closing as designated in the invitation.
 - b) Bidders must use the Bid Document proposal form furnished by the City as none other will be accepted. Proposal forms must be returned intact. Removal of any part thereof may invalidate the bid.
 - c) Bidders are requested to use the Bid Envelope if furnished by the City, or other similarly identified envelope to assure proper handling. Envelopes should be sealed when submitted with information on the face of the Bid Envelope to identify the bid, e.g., Bid Reference number and date of closing and City Agency involved.
 - d) Separate proposals must be submitted on each reference number.
 - e) Proposals having any erasures or corrections thereon may be rejected unless explained or noted over the signature of the bidder.

Accepted _____
Rejected _____
Approved _____
Date of Purchasing, etc. _____
Date of Contracting, etc. _____
Date of Purchasing, etc. _____
Date of Contracting, etc. _____

SPECIFICATIONS
TELEVISION EQUIPMENT

Model numbers used are those of the Sony Corporation and are to be used for reference only. Equipment quoted must be equal in specifications to that listed.

<u>ITEM</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>MODEL</u>	
1	1	Tape Color Recorder-Playback	AV-8600	\$ 769.00
2	1	Tape Recorder-Playback, Editor	AV-3650	\$ 1,119.00
3	1	Portable Recorder & Camera System	AV-3400	\$ 1,569.00
4	1	Color Monitor/Receiver	CUM-1225	\$ 529.00
5	1	Microphone	F-98	\$ 13.00
6	2	RF Adapters	RFU-53FW	\$ 53.00
7	1	Color RF Adapters	RFU-103FW	\$ 53.00
8	1	Long Life Battery Pack	BP-30	\$ 116.00
9	1	Video-Audio Extension Cable	CCJ-10	\$ 63.00
10	1	Carrying Case	LC-3400	\$ 63.00
11	1	Recorder Adapter for Item #2	CMA-2	\$ 106.00
12	1	Monopod	VCT-1	\$ 10.00
13	1	Tripod	VCT-20A	\$ 43.00
14	1	Car Battery Adapter	DCC-2400	\$ 18.00
15	1	Microphone Extension Cable	EC-10M	\$ 5.00
16	12	30 Minute Tapes	V-20H	\$ 168.00
17	6	60 Minute Tapes	V-60H	\$ 168.00

The above prices are delivered with a minimum of four hours training on its operation and applications. We also have an excellent service department with factory-trained men and complete parts supply. In the event of a breakdown and within a reasonable time, we will provide loaners until your unit can be repaired.

Total: \$ 4,865.00

Prices should remain firm until balance of 1973. Award to be based on price, local service, demonstration of equipment, capability of bidder to provide loaners in case of service problems, and delivery.

NON-COLLUSION AFFIDAVIT

STATE OF INDIANA, { SS:
----- Allen ----- COUNTY }

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale or contract.

Margaret Elbrecht

----- Margaret Elbrecht -----

Bidder or Agent

For AUDIO VISUAL SPECIALISTS CORP.

Firm or Corporation

Subscribed and sworn to before me this 15th day of October, 1973

My Commission Expires

9-18-77

Dona Lopez

REQUEST FOR PUBLICATION

News	<input checked="" type="checkbox"/>
Sentinel	<input checked="" type="checkbox"/>
Journal	<input checked="" type="checkbox"/>
Gazette	<input checked="" type="checkbox"/>
Other	

Kindly publish the following
advertisement on the dates as
shown and issue invoice to *

DATE October 2, 1973

* Department Office of Emergency Services
Rm. 950 City-County Bldg.
Address One Main St., Ft. Wayne, Ind. 46802

Department of Purchases
City of Fort Wayne

By A.T. Demetroff

BIDS WANTED - REFERENCE NO. 547

Sealed Proposals will be received by the City of Fort Wayne at the
Office of Department of Purchases, Number One Main Street, Room
470, Fort Wayne, Indiana, until 10:00 A.M., Tuesday, October 16, 1973
for the following items:

Television Equipment

Bid Forms, specifications, etc., may be obtained upon application at
the office and address given above.

A Bid Bond or Certified Check in the amount of \$ 5% of Bid
must be submitted with the bid.

Department of Purchases
City of Fort Wayne
By A.T. Demetroff
Director of Purchases

INSERT 1st RUN REPEAT 2nd RUN Type of Advertising Required

October 4, 1973

October 11, 1973

LEGAL NOTICE

PROPOSAL AND BID SURETY FORM

PROPOSAL:

In compliance with the foregoing invitation to bid and subject to all of the conditions thereof the undersigned offers and agrees, if this bid is accepted within a reasonable time from date of opening of bids, to enter into a contract in accordance with the prices stated herein.

The Legal Advertisement, General Conditions, Instructions to Bidders, Information for Bidders, Special Conditions, Specifications, and Plans applying form a part of this proposal.

This proposal is supported by the following bid surety as required by law and signatures affixed thereto constitute both a proposal and bid surety executed by the bidder.

BID SURETY (REQUIRED BY LAW):

BOND FORM: (USE THIS BOND FORM—NO ALTERNATE FORM OF BOND WILL BE CONSIDERED).

KNOW ALL MEN BY THESE PRESENTS, THAT we, the undersigned, are held and firmly bound unto the City of Fort Wayne, State of Indiana, in the sum of
9 243.25

Five Per Cent (5%) of contractor's bid price Dollars,
to be paid on demand to said City of Fort Wayne, its successors and assigns for which payment well and truly to be made, we hereby bind ourselves, our heirs, successors, executors, and administrators, jointly and severally firmly by these presents.

The condition of this obligation is such that if the bid or proposal attached hereto and made a part hereof and submitted to the within named division of the City of Fort Wayne or its duly constituted agent, is accepted and a contract awarded to the undersigned bidder and the said bidder shall within ten (10) days after notice of said award enter into a contract with the said City of Fort Wayne, State of Indiana, and shall secure the performance of the same by bond or otherwise as may be required to the satisfaction of the City of Fort Wayne, Indiana then this obligation shall be null and void; otherwise to be in full force and effect.

BID CHECK (ALTERNATE FORM OF SURETY): If a corporate surety is furnished, it is necessary
Certified that a certificate authorizing the "attorney-in-fact"
Cashiers Check No. to sign the bond accompanying the same.

..... Dollars
on Bank
of
is herewith submitted and deposited in lieu of bond under the same terms and conditions as set forth in the above bond.
Note: If Check is used as Bid Surety—Attach here.

SIGNATURES (BID SURETY AND PROPOSAL):

Witnessed by:



OTHER PARTIES INTERESTED IN THIS PROPOSAL

(See 14—Signatures under General Conditions, etc.)

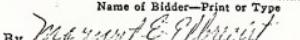
List all Parties if Partnership

BIDDER
AND
PRINCIPAL

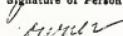
SURETY

Audio Visual Specialists Corporation

Name of Bidder—Print or Type

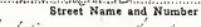
By 

Signature of Person Authorized to Sign

Title 

 3753 Webster St

Street Name and Number

 71 Wayne, Alabama 36803

City, State and Zip Code

Date

 10-15-73

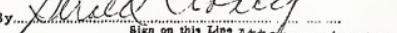
American Employers' Insurance Company

Name of Company — Print or Type

Incorporated In the State of:  Massachusetts

Address  Boston, Massachusetts

By


Sign on this Line  Attorney-in-Fact



THE CITY OF FORT WAYNE

office of the fire chief

November 13, 1973

Common Council of the City of Fort Wayne
City County Building
Fort Wayne, Indiana

Dear Council Members:

Regarding the ordinance due for submission to the Council Meeting November 13, 1973, specifically, concerning the purchase of video equipment for the office of Civil Defense (Ordinance No: S73-11-06.

Inasmuch as this equipment is to be used primarily in the area of the Fire Department training, and due to the fact that the Van Orman Hotel Building is immediately available to the Fire Department for a period not to exceed two and one half weeks, and that the Fire Department during that time will be holding training sessions within the building, actually setting small fires within the structure to further and more meaningfully train our firefighters in combatting situations in high-rise buildings and the information gained from such an exercise, will be advantageous to the Fire Department for many years to come. The need exists to document this training exercise. It is, so to speak, a once in a lifetime opportunity.

Due to the above facts I ask that prior approval be given to this ordinance so that the video equipment needed can be obtained from the audio-visual firm who are reluctant to make any type of a loan for this purpose due to their concern about our taking it into an actual fire situation. We feel confident that no damage will ensue, however their reluctance stands.

Your cooperation on this matter will be greatly appreciated.

Thank you,

Thomas A. Heckman

Thomas A. Heckman, Chief
Fort Wayne Fire Department

TAH:jd

APPROVED:

William T. Stager
James E. Stier
W. D. Schmidt

Eugene Kausch *John Yost*
Carl P. Burns *Samuel J. Tolino*
Vivian G. Schmidt *W. H. W. Moore Jr.*

MEMBERS OF THE COMMON COUNCIL

DIGEST SHEETTITLE OF ORDINANCE Purchase of Television Equipment *8-3-11-06*

DEPARTMENT REQUESTING ORDINANCE Office of Emergency Services

SYNOPSIS OF ORDINANCE Purchase of television recording and playback

equipment from Audio-Visual, Inc. The equipment consists of:

1. Battery operated camera and recorder
2. Tape editor
3. Studio quality recorder and playback unit
4. 12" monitor for viewing and off the air recording
5. Accessories for all of the above

EFFECT OF PASSAGE Will enable the City to increase dramatically the level of training for Fire Department, Fire & Police Reserves and interface training with other outside public safety agencies. Will also be used for Emergency Medical Services training.

EFFECT OF NON-PASSAGE Will not be able to save man-hours of time and have level of training needed.

MONEY INVOLVED (Direct Costs, Expenditures, Savings) \$4865.00

ASSIGNED TO COMMITTEE (J.N.) *Pur Wch*